**Interviewers Individual Report**

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| **Applicant Details:** | | | | | |
| Applicant Name |  | | | | |
| Title of project applied for: |  | | | | |
| **Interview** | | | | | |
| Name of Interviewer | |  | | | |
| Role on the panel | | HoD/Equivalent | |  | |
| Primary Supervisor/PI | |  | |
| Secondary Supervisor | |  | |
|  | | Independent Reader | |  | |
| **Presentation** | | | | | |
| Signed |  | | Date | |  |

**Review of the applicant’s presentation**

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| **Focus** | |
| *What primary information is the presenter trying to convey, what argument is he/she making? How clearly does the presentation reflect the focus?* | |
| **4 points —** The presentation had a clear and consistent focus. I came away knowing exactly what point the presenter was trying to make |  |
| **3 points** **—** By the time he/she finished, I understood the presenter’s point clearly, but I had some doubts along the way |  |
| **2 points** **—** I am fairly certain what point the presenter was trying to make, but I’d like further clarification |  |
| **1 point** **—** On further reflection, I think I can figure out what the point of this presentation was, but I shouldn’t have to work this hard |  |
| **0 points —** The presenter did not convey a clear response |  |
| **Organisation** | |
| *Are the slides presented in an order that makes logical sense and supports the focus of the presentation?* | |
| **4 points —** At every point in the presentation, I knew exactly where the presenter was and where we had been, and I had a sense of where we were going. I never lost sight of the presenter’s focus |  |
| **3 points —** I generally knew where the presenter was and where he/she was headed, but there were a couple of places where I was a little confused. Some of the slides may not have been clear, and a couple seemed outside the focus of the presentation |  |
| **2 points —** I was never totally lost during the presentation, but several of the slides were unclear or confusing, and there were several places where I wasn’t sure where the presenter was headed. Several of the slides seemed to deviate from the main point, and it was sometimes difficult to tell what was, a page title, what was a heading, and what was regular text |  |
| **1 point —** By the time the presenter finished, I understood what the focus was, but most of the slides seemed jumbled |  |
| **0 points —** I was lost during most of the presentation. Few if any of the slides seemed logical when presented |  |
| **Support and elaboration** | |
| *Is there enough supporting information or arguments in the presentation to make the main point effectively?* | |
| **4 points —** There was plenty of supporting information, evidence, images, etc. to make the presenter’s point. |  |
| **3 points —** The presenter provided enough support for his/her argument, but some images seemed extraneous or purely decorative, and a couple of bullet points needed further clarification. |  |
| **2 points —** There was a fair amount of supporting information, but it was too sparse. The presenter did not sufficiently elaborate on many of the bullet points, and the images added little to my understanding of the issue. |  |
| **1 point —** The presenter relied too heavily on short bullet points in the multimedia presentation and didn’t provide sufficient oral elaboration. The images were purely decorative and added nothing to my understanding of the issue. |  |
| **0 point —** The presenter gave virtually no evidence at all for his/her argument. |  |
| **Conventions** | |
| *For a multimedia presentation, this includes the conventions of writing (grammar, spelling, and usage) as well as the layout of slides, legibility, and timing.* | |
| **4 points —** The presentation was easy to read; text was free of errors. |  |
| 3 points — There were one or a few errors in grammar, spelling, or usage, but they did not detract from the content. Text was clear and easily readable. |  |
| **2 points —** There were several errors in grammar, spelling, or usage. Text was not as readable as it could have been. Some images may have been difficult to see. Layout of the slides may not have been consistent throughout the presentation, resulting in some confusion. |  |
| **1 point —** The presentation had errors that detracted from the content. The layout of the slides was inconsistent and made comprehension difficult, and the text was often difficult to read. |  |
| **0 points —** Problems with grammar, spelling, usage, layout, and font choices made this presentation nearly incomprehensible. |  |
| **Presentation skills** | |
| *Please evaluate the presenter’s skill in speaking and in responding to the audience* | |
| **4 points —** The presenter gave a clear, thorough, convincing presentation apart from the PowerPoint. The PowerPoint enhanced the presentation and was useful as a reference, but I felt that the presentation would still have been quite good without it. The presenter welcomed questions from the audience and responded thoughtfully. |  |
| **3 points —** The presenter spoke well and with confidence but occasionally read bullet points without sufficient elaboration. In some cases, he/she diverted from the “script” a little too much — I was uncertain of the connection between what he/she was saying and the information on the screen. His/her responses to questions were good but could have been stronger. |  |
| **2 points —** The presenter spoke with some confidence but relied heavily on the text on the screen. This probably would not have been a strong, coherent presentation without the PowerPoint to hold it together. |  |
| **1 point —** The presenter mostly read the bullet points on the screen, only occasionally elaborating on them. He/she looked at the screen as much as at the audience and faltered when responding to questions from the audience or speaking independently. |  |
| **0 points —** The presenter merely read the bullet points on the screen, then referred back to them in response to questions |  |
| **Final Overall Score for the presentation** |  |

**Outcome of the Interview:**

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| --- | --- | --- |
| **Please comment on the following:** | | |
| Applicants overall performance |  | |
| Does the candidate demonstrate the potential for doctoral level study |  | |
| Potential for the candidate to complete within the three year period of the scholarship |  | |
| Research skills experience |  | |
| Strengths of the candidate |  | |
| Any concerns/areas for improvement |  | |
| **English Language** | | |
| Is English the applicant’s first language? | Yes |  |
| No\* |  |
| \*Are you satisfied that the candidate demonstrates sufficient competence of English (written and spoken) to study at doctoral level |  | |

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| **Additional comments for consideration** |
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**Interview Panel Member Signature:**

Please sign and print your name

**Date:**